Part-time computer/IT job at a local medical office. We are seeking a responsible student who would like a flexible work schedule of 5-10 hours per week of computer work. This individual will help maintain our LAN, the performance of our PCs, install software when needed, and possibly interact with support engineers regarding our Electronic Medical Records issues. Internet marketing and social media aptitude desired. Interested individual should be able to self-manage tasks. While this is not an internship, this is an opportunity to learn how technology skills and administrative/managerial skills are increasingly critical in the healthcare industry. Our office is committed to implementing technology whenever possible to improve function and profitability. The student will be able to leverage their strong technical skills to help the medical practice achieve its goals. Security screening is required, compensation negotiable. Email resume to victor@mirabienpllc.com.

Website – www.clarityeyes.com